

**Mail-In Bid for Public Auction Sale**

**Range Bid**

I, the undersigned, bid from a minimum of \$ \_\_\_\_\_ to a maximum of \$ \_\_\_\_\_ for a single-family residence located at 2401 Linder Street, Houston, TX 77026, being sold at public auction on **July 26, 2016**.

I enclose my payment of \$ \_\_\_\_\_, which is 20% of my maximum bid amount and authorize the enclosed payment to be applied against the sale price if I am the successful bidder. The balance of the payment must be paid on or before **August 9, 2016**.

I understand that this mail-in bid must be received at the address below by **July 22, 2016** to be included in the sale. **NOTE:** the form of payment and/or bid must comply with the Terms of Payment as stated on the *Notice of Public Auction Sale*. **(DO NOT SEND CASH, PERSONAL CHECKS, OR BUSINESS CHECKS)**

**Please provide (Print) Bidder Information Below:**

Name \_\_\_\_\_

Phone Number \_\_\_\_\_

Cell Number \_\_\_\_\_

Address \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Fax Number \_\_\_\_\_

By submitting this mail-in bid, I understand that:

This is a mail-in bid for a public auction sale, and it is not a sealed bid sale;

I must comply with all other conditions as stated in the Notice of Public Auction Sale

There are advantages that I am forgoing by not being present at the actual sale, such as inspecting the property, hearing any statement by the taxpayer or lien holders, and engaging in open, competitive bidding.

**SIGNATURE OF BIDDER:** \_\_\_\_\_

Submit the bid in a securely -sealed envelope with your name, address and date of sale on the upper left corner of the envelope. Address to submit MAIL-IN BID

and Deposit:

**Internal Revenue Service  
Kathryn K. Clark, PALS  
55 S. Market Street, HQ5410  
San Jose, CA 95113**

Annotate the envelope with the following statement: ' MAIL-IN BID - TO BE OPENED BY PALS KATHRYN CLARK ONLY"

**NOTICE TO ALL MAIL-IN BIDDERS** – If you submit a Mail-In Bid, then decide to withdraw your bid prior to the sale, you must make notice of such a withdrawal in writing, to the Property Appraisal & Liquidation Specialist (PALS) employee. This may be in the form of an Email or a written letter and mailed, Emailed or faxed to the PALS. Any withdrawal must be RECEIVED by the PALS PRIOR to the subject sale. The PALS are field employees and do not always have immediate Email or US Mail access – therefore, it is the responsibility of the BIDDER to insure that the notice of withdrawal is actually RECEIVED by the PALS prior to the sale – the fact that the bidder just sent a withdrawal prior to a sale date/time is not sufficient. If the PALS does not personally receive written notice of the withdrawal prior to the sale, the bid will be considered as a valid bid. On a deferred payment sale, failure by the Bidder to pay any remaining balance due on the bid in accordance with the *Notice of Public Auction Sale* may result in the Bidder forfeiting the initial bid deposit.

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(IRS USE ONLY)

Total amount of successful bid \$ \_\_\_\_\_

Deposit received \$ \_\_\_\_\_

Balance received Date \_\_\_\_\_ \$ \_\_\_\_\_

Certificate of Sale issued Date \_\_\_\_\_

Signature/Title \_\_\_\_\_

**RETURN OF REMITTANCE TO UNSUCCESSFUL BIDDER**

The deposit submitted with this bid was returned by mail on \_\_\_\_\_, 2016

Signature/Title \_\_\_\_\_