



**Acquisition Procedures Update No. 16-01**  
**Dated: November 18, 2015**

## **MEMORANDUM FOR BUREAU CHIEF PROCUREMENT OFFICERS**

**FROM:** IRIS B. COOPER,  
SENIOR PROCUREMENT EXECUTIVE,  
OFFICE OF THE PROCUREMENT EXECUTIVE

**SUBJECT: OMB Government-Wide Mandatory Sources are considered Treasury Mandatory Sources.**

**1. Purpose:** The purpose of this Acquisition Procedures Update (APU) is to amend the DTAP September 2015 edition version 2.0 to state that all contract vehicles designated by the Office of Management and Budget (OMB) as government-wide mandatory sources are considered to be Treasury Mandatory Sources.

**2. Effective Date:** Immediately

**3. Expiration Date:** Until otherwise canceled, superseded or included within a future edition of the DTAP.

**4. Background:** OMB, through previous Federal Strategic Sourcing Initiatives (FSSIs) and through its new Category Management (CM) initiatives, has mandated numerous contract vehicles to be used government-wide to acquire specific products and services<sup>1</sup>. This amendment to the DTAP is to establish that OMB's government-wide mandatory use vehicles are also considered Treasury Mandatory Sources. Overall, the SPE has determined that the issuance of an amendment to the DTAP is necessary.

**5. Department of the Treasury Acquisition Procedures:** The DTAP is amended as follows:

**A. 1002.101(b) is amended as follows:**

**From:** "Treasury Mandatory Source" means a contract vehicle or agreement determined by the SPE to be a mandatory source for all Treasury contracting activities (see subpart [1017.71](#)).

**To:** "Treasury Mandatory Source" means a contract vehicle or agreement determined by the SPE to be a mandatory source for all Treasury contracting activities or a contract vehicle that the Office of Management and Budget (OMB) has made mandatory for use by federal agencies (see subpart [1017.71](#)).

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<sup>1</sup> For example, [OMB Memorandum M-16-02; Category Management Policy 15-1: Improving the Acquisition and Management of Common Information Technology: Laptops and Desktops](#)



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**B. 1008.002-70(c) is amended as follows:**

**From:** “(c) *Exceptions to Category Management Leadership Council designated sources.*  
[RESERVED]”

**To:** “(c) *Exceptions to OMB mandated sources:* Various OMB memoranda make a number of contract vehicles mandatory for use across all Federal agencies. These vehicles are considered to be Treasury Mandatory Sources. Copies of these memorandums are available at [OPE Mandatory Sources SharePoint Site](#).

(1) COs shall refer to the [OPE Mandatory Sources SharePoint Site](#) for specific direction on the process for obtaining an exception to the requirement to use an OMB mandated source. Different OMB memoranda impose different requirements for this process. The CO shall contact the OPE if he or she has any questions or requires assistance regarding the process.

- 6. Required Bureau Actions:** Bureau Chief Procurement Officers shall—
- a. Ensure dissemination of this APU to all impacted personnel; and
  - b. Update any related Bureau policies and procedures impacted by this APU.

**7. Additional Information:** My point of contact for this APU is Mr. Jeff Bishop, who may be reached at [jeffrey.bishop@treasury.gov](mailto:jeffrey.bishop@treasury.gov) or at [OfficeoftheProcurementExecutive@treasury.gov](mailto:OfficeoftheProcurementExecutive@treasury.gov).