

## Mail-In Bid for Public Auction Sale

### Range Bid

I, the undersigned, bid starting at the Minimum Bid of \$\_\_\_\_\_ up to a maximum of \$\_\_\_\_\_ on 1313 Kennedy Avenue, Duquesne, PA, Tax Map # 305-R-206, offered for sale by public auction on **July 20, 2016**. I enclose my payment of \$\_\_\_\_\_ which is 20% of my highest bid and authorize the enclosed payment to be applied against the sale price if I am the successful bidder. Increments are at the discretion of the auctioneer as dictated by the live bidding.

I understand that in order to ensure inclusion in the sale, Mail-In Bids must be received at the address below by **July 15, 2016** and final payment due no later than **August 11, 2016**. **NOTE:** the form of payment and/or bid must comply with the Terms of Payment as stated on the *Notice of Public Auction Sale*.  
**(DO NOT SEND CASH)**

#### Please provide (Print) Bidder Information Below:

Bidder's Name (Print) \_\_\_\_\_

Bidder's Phone Number \_\_\_\_\_

Bidder's Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Cell Number \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Fax Number \_\_\_\_\_

By submitting this mail-in bid, I understand that:

- This is a mail-in bid for a public auction sale, and is not a sealed bid sale;
- I must comply with all other conditions as stated in the Notice of Public Auction;
- There are advantages that I am foregoing by not being present at the actual sale; such as inspecting the property, hearing any statement by the taxpayer or lienholders, and engaging in open, competitive bidding; and
- If I am the successful bidder, I am responsible for pick-up and delivery of the asset and for all costs associated with the storage and delivery of the asset after the sale is completed, and I assume all risk of loss after the bid is accepted.

**SIGNATURE OF BIDDER:** \_\_\_\_\_

Submit the bid in a securely sealed envelope with your name, address and date of sale on the upper left corner of the envelope. Address to submit MAIL-IN BID and Remittance:

**Internal Revenue Service  
John Kenney, PALS  
191 Main Street  
Poughkeepsie, NY 12601**

Annotate the envelope with the following statement: " MAIL-IN BID - TO BE OPENED BY PALS"

**NOTICE TO ALL MAIL-IN BIDDERS** – If you submit a Mail-In Bid and then decide to withdraw your bid prior to the sale, you must make notice of such withdrawal in writing to the Property Appraisal & Liquidation Specialist (PALS) employee. This notice may be in the form of an Email or a written letter - mailed, Emailed or faxed to the PALS. Withdrawal must be **received** by the PALS **prior** to the subject sale. The PALS are field employees and do not always have immediate Email or US Mail access, therefore, it is the responsibility of the BIDDER to insure that the notice of withdrawal is actually **received** by the PALS prior to the sale. The fact that the bidder just sent a withdrawal prior to a sale date/time is not sufficient. If the PALS does not personally receive written notice of the withdrawal prior to the sale, the bid will be considered as a valid bid. On a deferred payment sale, failure by the Bidder to pay any remaining balance due on the bid in accordance with the *Notice of Public Auction Sale* may result in the Bidder forfeiting the initial bid deposit.

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(IRS USE ONLY)

Total amount of successful bid \$ \_\_\_\_\_

Deposit received \$ \_\_\_\_\_

Balance received Date \_\_\_\_\_ \$ \_\_\_\_\_

Certificate of Sale issued Date \_\_\_\_\_

Signature/Title \_\_\_\_\_

**RETURN OF REMITTANCE TO UNSUCCESSFUL BIDDER**

The deposit submitted with this bid was returned by Mail on \_\_\_\_\_, 20\_\_

Signature/Title \_\_\_\_\_