

HAMILTON FELLOWS PROGRAM STRATEGIC PLAN



Vision

To be a world-class Leadership Development Program for the U.S. Department of the Treasury

Mission

To serve the United States by striving for distinction, driving change, and seeking innovation in all aspects of the Treasury.

Values

Excellence

Creativity

Objectivity

Determination

Leadership

Visibility

Priorities

- Be visible in one's creativity in all areas of performance
- Be a willing participant with a cohort of peers in excellence
- Maximize objectivity when faced with challenges
- Be a driving force in change management



HAMILTON FELLOWS PROGRAM FREQUENTLY ASKED QUESTIONS

Q: What is the Hamilton Fellows Program?

A: The Hamilton Fellows Program is a two-year professional development program designed to attract outstanding individuals to the Department of the Treasury. In the Hamilton Fellows Program, you are not just a Treasury employee but a member of a cadre of individuals who are all in the same point in their career, the beginning. Through the duration of the program, you will be provided opportunities to network with your peers through training sessions, social activities, speaker series and tours to assist in the transition from student to Federal employee.

Q: What jobs are available?

A: Multiple positions are available in the various Bureaus across the Treasury. Some positions that may be available include:

Auditor

Human Resources Specialist

Economist

Intelligence Specialist

Budget Analyst

Management Analyst

Information Technology Specialist

Financial Analyst

Q: How do you determine an applicant is qualified?

A: Qualifications are based on relevant work and academic training, as well as the Office of Personnel Management qualification standards for a GS-9 position. These qualifications can be found on the OPM website at www.opm.gov.

Q: If selected, where will my position be located, and in what office will I work?

A: All positions are located in the Washington, DC metropolitan area. Your actual office location will be determined by the Treasury Bureau for which you will work and the position for which you are selected.

Q: If selected, what will my salary be?

A: The position will be at the GS-9 level with a starting salary of approximately * \$51,630.

Q: How long will the position last/is there promotion potential?

A: The position will be a 2-year temporary appointment in the Hamilton Fellows Program that may become permanent after a successful completion of the program. There is opportunity for promotion, which varies with each position.

Q: What will I do on the job?

A: The type of work will depend on the position for which you are selected. General position descriptions can be found at www.treas.gov. However, you will receive both formal and on-the-job training to gain the knowledge and skills to enhance your ability to execute the duties of the position for which you are selected. In addition, as a Hamilton Fellow you will be matched with an experienced Treasury employee to serve as a mentor.

Q: If selected, will I be required to travel?

A: Some position may require travel.

Q: Who is eligible to apply?

A: Those who have completed a graduate degree or have the necessary education/experience to work at a GS-9 level. You must be a U.S. Citizen and be able to pass a background investigation prior to employment. In addition, if you are a male born after December 31, 1959 and at least 18 years of age, you must be registered with the Selective Service System unless you meet certain exemptions under Selective Service law.

Q: How do I apply?

A: Applications will be accepted online from January 31, 2011 until March 4, 2011. On January 31, 2011, a live link to the announcements will be found at www.treas.gov under Careers at Treasury, Student Opportunities, Hamilton Fellows or you can email HamiltonFellows@do.treas.gov to be directed to the link.

Q: Who can I contact with more questions?

A: You can contact HamiltonFellows@do.treas.gov to get more information, or visit the Treasury website at www.treas.gov.