

## Application Instructions

**Applying to participate in the Small Business Lending Fund is easy.**

To determine if your institution is eligible to participate in the Small Business Lending Fund (SBLF), please review the eligibility criteria outlined in Chapter One of the Getting Started Guide for Community Banks, which can be found at [www.treasury.gov/SBLF](http://www.treasury.gov/SBLF).

If your institution is eligible and wants to apply, it must submit a completed version of the attached application to the U.S. Department of the Treasury (Treasury) via email at [SBLFApps@do.treas.gov](mailto:SBLFApps@do.treas.gov). Given processing times, applications should be submitted by March 31, 2011.

Your institution must also submit a small business lending plan to its primary federal regulator and to its state regulator, if applicable. If the institution is a holding company, the institution must also submit the lending plan to the primary federal regulator (and state regulator, if applicable) of each of its insured depository institution subsidiaries.

**The lending plan should not be sent directly to Treasury.** (Your institution's regulator will forward the plan to Treasury.) Guidance and a form for an applicant's lending plan can be found at [www.treasury.gov/SBLF](http://www.treasury.gov/SBLF).

If you have general questions about the application process, please call the Small Business Lending Fund information line at 888-832-1147 (Monday-Friday, 9:00 AM-7:00 PM ET).

For communications pertaining to a specific institution, please email [SBLFinstitutions@do.treas.gov](mailto:SBLFinstitutions@do.treas.gov), a confidential email address.

## Application

*This application is for eligible institutions that are insured depository institutions or holding companies.*

Name of Institution: \_\_\_\_\_

*If the institution is a subsidiary of a bank holding company or of a savings and loan holding company, the holding company must apply.*

FDIC Certificate Number, OTS Docket Number, or Federal Reserve RSSD Number: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_ Zipcode: \_\_\_\_\_

Primary Contact Name: \_\_\_\_\_

Primary Contact Telephone: \_\_\_\_\_ Primary Contact Email: \_\_\_\_\_

Asset Size: \$ \_\_\_\_\_ (round to nearest thousand)

*Asset size is the amount of total assets reported in the applicant's Call Report as of the end of the fourth quarter of calendar year 2009. If the applicant is a holding company, the question applies to the applicant's total consolidated assets. Institutions and holding companies with assets of \$10 billion or greater are not eligible to participate in the Small Business Lending Fund.*

Requested Investment Amount: \$ \_\_\_\_\_

*The range of permissible amounts depends in part on whether the applicant's asset size is greater than \$1 billion.*

CPP/CDCI Refinance?  Yes  No If yes, list outstanding CPP/CDCI balance \$ \_\_\_\_\_

*Answer yes if the applicant will refinance an existing Capital Purchase Program or Community Development Capital Initiative investment with the SBLF funding. If yes, specify the outstanding CPP/CDCI balance as of the date of this application.*

Primary Federal Regulator of Insured Depository:  FDIC  OCC  OTS  Federal Reserve

*If there are multiple insured depository institutions, please note all of the applicable primary federal and state regulators.*

Is Applicant a Holding Company?  Yes  No

If yes, specify holding company regulator:  Federal Reserve  OTS

Is the Insured Depository State Chartered?  Yes  No If yes, by which state? \_\_\_\_\_

Small Business Lending Plan Sent to Regulator(s)  Yes  No

*Guidance and a form for an applicant's small business lending plan can be found at [www.treasury.gov/SBLF](http://www.treasury.gov/SBLF).*

Signature of Authorized Official: \_\_\_\_\_

Name of Authorized Official: \_\_\_\_\_

Title of Authorized Official: \_\_\_\_\_

Date: \_\_\_\_\_